

DURNESS DEVELOPMENT GROUP LIMITED

Sangomore Headland
Durness
Sutherland IV27 4PZ
01971 511346
E-mail ronnie@durness.org

Report of the Trustees for the year ended 30th. September 2007

The nature of the charity's funding document Reference and Administrative details.

Community Company limited by guarantee without share capital.
Recognised as A community Body Land Reform (Scotland) Act 2003
Registered Office Sangomore Headland Durness Sutherland IV27 4PZ
Registered in Scotland Number 222915
Recognised as a Scottish Charity Number SC 032179

Trustees

All appointed as set out by nomination and election as directed in the articles of association and memorandum

Chairman Graham Bruce Head teacher Schoolhouse Durness Sutherland IV244PN
Secretary Ronald Lansley Sangomore Headland Durness IV274PZ
Treasurer Sheila Frazer Education Coordinator Puffin Cottage Durine Durness IV27 4PN
Vice Chair Fiona Mackay Hotelier Oceana Durine Durness IV274PN
Director Yvonne Mackay Project coordinator Heatherlea Sangomore Durness IV27 4PZ
Director John Mackenzie Shop proprietor Durine Durness IV274PN
Director Mary Mackay J.P. Puffin Cottage Durine Durness Sutherland IV274PN

Objectives and Activities

The charity's objectives are:

- To promote the benefit of the inhabitants of Durness and its environs
- To relieve poverty among the residents of the Operating Area who are in necessitous circumstances
- To advance education and to promote training programmes and opportunities for the benefit of the residents of the Operating Area particularly among young people and the unemployed;
- To protect and / or preserve the environment, in consultation with conservation bodies, for the benefit of the general public.
- To promote trade and industry for the benefit of the general public;
- To provide or assist in the provision of housing for people in necessitous circumstances within the Operating Area;
- To promote, establish and operate other schemes for the benefit of the community within the Operating Area provided that always that such schemes are charitable in law
- To manage community land and associated assets for the benefit of the Community and the public in general as an important part of the protection and sustainable development of Scotland's natural environment, where 'sustainable development' means development which meets the needs of the present without compromising the ability of future generations to meet their own needs.

Achievements and Performance

Year 6 of the Development Groups activities have been diverse. The company continue to have their statutory and acquired responsibilities. In essence this is the ownership of the community house in Bard Terrace and the organization, administration, management and operation of the ongoing projects, the initiation of new projects and the running of the company. It should be noted that there are no paid positions for these responsibilities and they are undertaken through voluntary commitment. This does stifle the impetus of the group, keeping the main efforts in sustaining the composite

coordination of the company consequently limiting what could be achieved with a full time obligation. The central dilemma that arises from this is the inconvenience that arises should the voluntary characteristic cease.

Groups and individuals Durness Development Group has business with in the course of its dealing

- Durness Youth Club, Durness Sutherland Close liaison to provide youth activities and services
- Durness Senior Youth Group for the youth element of Bard Terrace
- ARC Dr Issie Macphail, Assynt Research & Consultancy 204 Clashmore Stoer Assynt Sutherland IV27 4JQ commissioning for heritage and historical research
- Strathnaver Museum Bettyhill nr Thurso liaison on for historical and heritage research
- Scottish Natural Heritage SNH Main Street Golspie Sutherland KW10 6TG
- Highland Council Ranger Donald Mitchell, TIC Durness Sutherland
- Glasgow University Archaeologists Olivia Lelong, B.A., M.Phil., Ph.D. Project Manager (Archaeological Projects) Glasgow University Archaeological Research Division (GUARD) Gregory Building Lilybank Gardens Glasgow G12 8QQ Scotland
- Highlands and Islands Enterprise Community Energy Unit - North Highlands CASE Station Road Golspie Sutherland KW10 6TG
- Highland Council Arts development officer Roxana Meehan Sutherland The Highland Council Education, Culture & Sport Highland Council Offices Main Street Golspie Sutherland KW10 6RB
- Council for Voluntary Services North
- Funders as explained elsewhere

UNDERTAKING AND DUTIES

Bard Terrace

Current Performance

- Council of Voluntary Service North continue to have an office
- Highland Council evacuated and Mr David Rees photographer has set up
- Durness Senior Youth Group for the youth leisure and recreational facility
- The digital Studio and the youth workers share the other office.
- Calasona have the use of the locked cupboard at the top of the stairs
- The public internet access and the 2 computers has been working fairly well although they have had minor troubles

Ongoing Actions

- Rules and regulations are being clearly set for the use of the facility with the Youth group
- Maintenance, the establishment of a care and preservation programme

Youth Workers

This 3 year successful program came to an end in May 2007. Further funding has not been forthcoming with 2 applications to the lotteries being turned down but currently an application is with Lloyds TSB. Margery Morrison has been retained on a reduced salary with responsibilities cantered around Bard Terrace.

- Youth lotteries 1st 2nd and 3rd year report is on file
- Research and feasibility are underway for a Youth Café- snooker extension

Renewable Energy

- An ongoing liaison for a Renewable Energy project was initiated. Funding for one year has been secured from the Big Lotteries and a community Animature was appointed.
- West Coast Energy Ltd was commissioned by the Durness Development Group Ltd to tender to provide support in relation to an on-shore wind energy feasibility study on parts of the Durness estates.
- Regular newsletter have been distributed regarding the progress of this project
- Further clarification on line structure and improvements necessary for increasing the capacity are ongoing.
- Pre planning documentation has been written and the steps have been completed for an EIA to be initiated as soon as the economics regarding line improvements have been declared.
- All studies and newsletters are on electronic file

Cape Wrath and Registration of an Interest in Land

The application submitted in 2005 -2006 was accepted and a registering of interest has been recorded in the registers. Application details on file. No further action has been taken.

Ceannabeinne Township and (Croscoil School)

To review, we have identified a site of archaeological and historical interest - Ceannabeinne Township - which offered interesting opportunities for interpretation and promotion both to local people and visitors to the area. We have had a detailed feasibility study carried out that has identified a process for interpretation and access ability. To enable a full and comprehensive funding application to be presented to appropriate funding bodies we have to carry out several surveys, negotiations, costings, plans and designs.

Funds were secured from Your Heritage Lottery fund, SNH and Highland Year of Culture 2007. This project is underway - Consolidation, access and interpretation of heritage, conserve, enhance Environment of Ceanabeinnne. The project can be summarised - A census of the 16th June 1841 details ten families and their occupations living in fourteen houses and a school. We wish to make a trail with interpretation panels and recreate dramatically the story in a new and old documentary form using digital media. We will spend the money on commissioning professional archaeologists to research, record and make available information to interpret local history, building a footpath to provide safe access and an education trail, labour to clear an area and identify the Biological diversity and heritage of the historical site. We are planning to, design, write and print information for interpretive panels, purchase materials, media, costumes and equipment to dramatize the story of the township and record this in documentary fashion with an approach of Past and present.

This project is due to be completed by February 2008. To date the archaeology and trail have been completed and most environmental information has been gathered. Work is underway on the wall reconstruction, drama and interpretation.

Tourist Information centre

Durness Development Group Limited commission consultants to develop an Interpretive Plan for Durness Tourist Information Centre

1. Aim

- To provide thematically coordinated guidance for the refreshment of interpretation at Durness Tourist Information centre, Sangomore Durness Sutherland

2. The Brief

- Consultants are required to develop an Interpretive Plan refreshment of interpretation at Durness Tourist Information centre, Sangomore Durness Sutherland

The plan will

- Identify the target audience or audiences. This will include visitors to Durness and local people, and will include a range of interests and abilities and surveyed over the season in 2007
- Identify a theme which links the subjects presented at and/or relevant to the area to give cohesion to all interpretation at all the sites.
- Identify sub themes reflecting those subjects, present a breakdown of topics for each subject and identify how they relate to the main theme. These subjects will include the following:
 - Archaeology
 - Geology
 - Local history and its wider context
 - Natural heritage including wildlife, biodiversity, and landscape
 - Current and historic land use including crofting,
 - Water resources
- Address each of the behavioural, emotional, promotional and learning objectives of the interpretation, both of the partners in the sites and of the target audience or audiences. Partners include the following:
 - Durness Development Group,
 - Durness Local studies Group,
 - Durness Field studies Group,
 - Durness Community Council,
 - Durness primary School,
 - Scottish Natural Heritage
 - North West Sutherland Geopark, Prof Paul Smith (University of Birmingham), Maarten Krabbendam North West Highlands Geopark British Geological Survey, Isobel MacPhail Geopark Officer
 - Visit Scotland,
 - Highland Council (Sutherland Area Development);
 - Highland Council Ranger Service, Highland Council Archaeology Unit) and the
 - Mackay Country Group
 - Historic Scotland
- Identify, in discussion with key partners, design elements which might link the themes and sub-themes

- Produce a design in conclusion with all involved parties
- Roughly cost the refurbishment work and if appropriate suggest a phased approach to delivering the outputs of the Interpretative Plan.

The overall first draft of the Plan is to provide a framework for the development of thematically-co-ordinated interpretation at the Durness Tourist Information Centre and Visitor Centre. As part of the process of preparing the draft Plan, we have looked at existing interpretive provision and how it might be refreshed or improved as well as at options for new interpretive provision. This is on file and as stakeholders feedback comments and the final is produced efforts will be made to create a funding partnership to discover the levels the plan can be implemented at.

Geopark field visit

Working closely with Durness Community Council Durness held a Community Action forum on a day in September as part of the NWHG conference a field trip from the NWH Geopark conference had a delegation from the conference. After a welcome and coffee an introduction to the community activities carried out in Durness and the involvement with other communities in the north was given. The village hall was set up with exhibitions of recent and of ongoing activities including information and pictures from Youth projects, Highland Gathering, sheepdog trials, Cape Wrath Challenge and Mackay Country. Young people from the Feis Air on Oir provided music to accompany the talks and exhibitions. After lunch the visitors were invited to Smoo cave where they were able to see first hand some of the unique geological aspects of the area. Skylab stayed from their visit on the Friday evening and gave an insight to the skies that can be seen.

Directors meetings

There have been 4 directors meetings over the year and an e mail contact has been kept ongoing with directors having input as projects proceed. All the agendas and minutes are distributed by e -mail.

Membership

Membership has stayed steady since last year with a membership offered without charge to every eligible person.

Other Business

A vision of the potential, prospect and opportunity of Durness Development Group

Much of the current accomplishment revolves around fitting aims and objectives to current grant trends. As grant funding becomes more elusive, conditions become more specific and expectations of community groups become more involved it is not a recommended practice to continue to depend upon grant funding for existence. Although this may constantly be available the grant dictates the practices of the group and do not allow the company to make any long term plans All exercises are dependant on short term funding.

As eluded to in the introduction the company has no dedicated salaried management. Within each of the projects there are paid consultants, some times administrators and workers but the overall dependability is maintained by volunteer directors. A portion of costs is where appropriate apportioned to the office or property of Bard Terrace. Always, the directors of the company, who cannot be paid, will be overall responsible for the companies' activities. Each project to date has been devised to be self sufficient but as the company becomes more diverse and ambitious; both in its own aims and in the expected aims, the projects become more integrated and interdependent. To build on the accomplishments, results and conclusions of the past projects an officeholder of accountability, with direct chain from the directors, carrying out their plans is now worth considering. Funds for such a person would have to be obtainable. This is the dilemma facing the company. The social community body is not generating funds from economical earnings to create such a position.

Day to day management, research and development, transfer of ideas in to workable projects, sourcing funds, maintaining a good on going community communication, sustain operations of projects but maturing a defined economic base for the company are now becoming paramount if this community body is to prolong. In summary either grant funding for reasonable time has to be forthcoming or a community project generating wealth that is prepared to finance such a position has to be forth coming or the company will continue with an unsecured future. The potential with a dedicated commitment to the company and its aims with direction from the directors has nearly unlimited potential. Currently the group move from project to project as funds become available and opportunities arise and volunteer time allows. A dedicated business plan has not been adopted since the inception of the company.

A web site for the group

A space is being used on the www.durness.org website for the Development Group and it is hoped that this will continue to be developed in 2007-2008

- a. To communicate minutes and meetings
- b. To report on activities
- c. To enhance the community site but not duplicate
- d. To record and update on the projects

Community Employment Development (carried from 2005-2006)

Using the status as a social community body and enlisting the support and financial backing of business within the community. Asking them to sign up to a package where they contribute an agreed sum toward establishing a community job for a young person. An approved job description is then created and an amount of hours is worked in return for the donation. Funds from the pool are used to gain matching funds and used towards training courses and learning for the young person. Benefits are obtained for the community as a whole and the individual business have a worker for a variety of jobs. The young person gains experience in a diverse range of work by participation in a range of community work.

Durness Development Group
Company Limited by Guarantee

Statement of Financial Activities for the year ended 30th September 2007

	Note	Unrestricted Funds 2007 £	Restricted Funds 2007 £	Total Funds 2007 £	Total Funds 2006 £
Incoming Resources					
From generated funds:					
Voluntary income		-	-	-	5
Activities for generating funds	2.	5,824	-	5,824	6,243
Reimbursed expenses	3.	918	-	918	1,001
Bank Interest		1,522	-	1,522	976
From charitable activities:					
Grants	4.	<u> </u>	<u>75,235</u>	<u>75,235</u>	<u>71,584</u>
TOTAL INCOMING RESOURCES		<u>8,264</u>	<u>75,235</u>	<u>83,499</u>	<u>79,809</u>
Resources Expended					
Costs of generating funds:					
Costs of generating voluntary income		3,599	-	3,599	27,939
Charitable activities Costs	5.	-	59,210	59,210	74,495
Governance Costs		1,100	-	1,100	600
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL RESOURCES EXPENDED		4,699	59,210	63,909	103,034
NET INCOMING RESOURCES		3,565	16,025	19,590	(23,225)
Total funds brought forward		38,111	11,627	49,738	2,963
Transfers		<u>(1,625)</u>	<u>1,625</u>	<u> </u>	
TOTAL FUNDS CARRIED FORWARD		<u>40,051</u>	<u>29,277</u>	<u>69,328</u>	<u>49,738</u>

Durness Development Group
Company Limited by Guarantee

BALANCE SHEET at 30th September 2007

	Note	2007 £	2006 £
FIXED ASSESTS	6.		
Tangible fixed assets		<u>20,226</u>	<u>20,301</u>
CURRENT ASSETS			
Debtors		512	590
Cash at Bank		<u>49,309</u>	<u>38,111</u>
		49,821	38,701
CREDITORS: amounts falling due within one year		<u>719</u>	<u>9,264</u>
NET CURRENT ASSETS		49,102	29,437
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>69,328</u>	<u>49,738</u>
REPRESENTED BY			
Restricted Funds	7.	29,277	20,832
Unrestricted Funds	7.	<u>40,051</u>	<u>28,906</u>
TOTAL FUNDS	8.	<u>69,328</u>	<u>49,738</u>

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the financial statements for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant 249B(2) of the Act.

The directors acknowledge their responsibilities for:

- Ensuring that the company keeps proper accounting records which comply with section 221 of the Act, and
- Preparing financial statements which give a true view of the state of affairs of the company as at the end of the financial year and of its surplus or deficiency for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under Schedule 8 of the Companies Act 1985, on the grounds that, in the opinion of the directors, the company is entitled to these exemptions as a small company.

These financial statements were approved by the members of the board on the and are signed on their behalf by:

Durness Development Group Limited

NOTES TO ACCOUNTS

1 Accounting Policies

a) Basis of Preparation

The financial statements have been prepared under the historic cost convention, with the exception of investments which are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005) issued in March 2005, applicable UK Accounting Standards and the Companies Act of 1985. The principal accounting policies adopted in the preparation of the financial statements are set out below

b) Incoming Resources

Grant funding for specific projects which have been applied for is the core income. Additional funding is raised by providing an Internet access point for the public and letting 2 rooms as office space in the Community House. The other space is used as a Youth Café for the local young people and offices for Durness Development group

c) Resources expended

Expenditure is recognised when a liability is incurred. Contractual arrangement grants are recognised when goods or services are supplied

Costs of generating voluntary income cover general running costs of the group and maintenance and service costs of the Community House

Charitable activity costs are the running and administration of various projects for which funding has been obtained

d) Tangible fixed assets

Ownership of Community Building at original purchase price
Equipment depreciated at 25% per annum

e) Funds Structure

There are a number of restricted income funds where the funder has provided the money for an ongoing project. The funding is frequently given in several tranches

Note Reference

2 Activities for Generating Funds

	2007	2006
	£	£
Public Internet Access	1,720	2,043
Concert	154	-
Rents	<u>3,950</u>	<u>4,200</u>
	<u>5,824</u>	<u>6,243</u>

3 Reimbursed Expenses represents contributions from Highland Council and the Youth Club for electricity in their rooms

		2007 £	2006 £
4 Grants Received	Managed Project		
NHMF Lottery	Youth Worker	1,904	
“	Ceannabeinne Archaeological Interpretation	22,950	
“	Artists in Residence		9,621
Highland Council	“	5,932	939
Scottish Arts Council	Ceannabeinne	5,806	
“	Artists in Residence		30,000
Highlands & Islands Enterprise	Renewable Energy	26,143	
Scottish Natural Heritage	T.I.C. Refurbishment	12,500	
Princess Trust	MacKay Country		1,105
Scotland Against Drugs	Young Roots		11,550
SCARF	MacKay Country		2,000
NLCB Main Grants	Youth Worker		16,369
		<u>75,235</u>	<u>71,584</u>

5 Resources Expended - Charitable Activities

Renewable Energy Project	26,143	-
Ceainabenne Project	11,979	-
Artists in Residence	10,803	27,433
Young Roots	-	29,047
Youth Worker	10,285	15,721
MacKay Country	-	50
Home Front	-	17,965
	<u>59,210</u>	<u>90,216</u>

6 Fixed Assets

Community House at 1Bard Terrace, Durness		
- At Cost	20,000	20,000
Equipment - at Net Bank Value	<u>226</u>	<u>301</u>
	<u>20,226</u>	<u>20,301</u>

7 Analysis of Funds

	Incoming Resources £	Outgoing Resources £	Balance 2007 £
Projects:			
Renewable Energy	26,143	26,143	-
Ceannabeinne	28,756	11,979	16,777
Artists in Residence	5,932	10,803	-
Youth Worker	1,904	10,285	-
T.I.C. Refurbishment	<u>12,500</u>	<u>-</u>	<u>12,500</u>
	<u>75,235</u>	<u>59,210</u>	<u>29,277</u>

8. Charity Funds

The opening balances on the individual restricted funds were not quantified, and a sum of £1,625 has been transferred from unrestricted funds. The directors have set aside £26,600 as Reserved Funds for the following purposes:

Contingency Fund for Community House Roof	£ 6,000
Proposed purchase of old village hall site	15,000
Investment in Durness T.I.C. following feasibility Study	5,000
Treasurer's Honorarium	<u>600</u>
Total:	<u>£26,600</u>

Total Funds are made up:

Restricted Funds	£29,277
Reserved Funds	26,600
Fixed Assets	20,226
General Funds	<u>(6,775)</u>
	<u>£69,328</u>

Durness Development Group Limited

Report of the Independent Examiner to the Trustees for the year ended 30th September 2007

I report on the accounts of the charity for the year ended 30th September 2007 which are set out on pages

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeks explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners' Statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulations 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name	C.T. Falconer
Qualification	C.A.
Address	24 Tower Street Tain, IV19 1DY
Date	22nd April 2008